

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY
4 APRIL 2022 at 7.30pm**

Present: Cllr Peter Rollings (PR) Chairman; Cllr Anne Powell (AP) Vice Chairman; Cllr Nicholas Murray (NM); Cllr Helen Butterworth (HB); Cllr Jane Wright (JW); Cllr John Flynn (JF); Cllr Mark Reynolds (MR):

In Attendance: 7 members of the public, Ward Cllr. Anne Hook (AH) and the Clerk, Stephanie Warden (SW)

059 Public Comments: No members of the public had registered to speak.

060 Apologies and reason for absence: Cllr Andrew Mate (AM)

061 Declarations of Disclosable Pecuniary Interest (not previously declared): There were no declarations of interest on the items below.

062 Minutes of the Meeting of the Parish Council held on 7 March 2022: AP proposed the minutes as a true record, NM seconded and all agreed. The minutes were signed as a true record.

063 Ward Councillors Comments and Reports:

Cllr James Barker was now back in uniform and so it would just be AH looking after the Ward's interests for a bit.

AH had a good meeting with James Gilchrist (CYC). He explained who reports to him and AH would pass that list onto the Clerk.

064 Clerks Report: update to the council on outstanding issues arising from previous minutes

- Noticeboard, Knapton Green: The Clerk gave prices to councillors of different noticeboards. It was agreed to go with the recycled board from Kedel, this was by far the cheapest at £629.48 inc. VAT. There would be a £78 delivery charge.
- The missing bench from the bridleway had been reported to the police and to the insurers. NM would progress bench fixings with Colin Simpson Builders. Once the Clerk had quotes, photographs etc she would get back to the insurers.

065 Planning Matters:

- 22/00045/FUL Brooke House Wetherby Road Rufforth for a single storey side extension. This had been approved by CYC and conditions regarding materials used put on the approval as requested by the parish council
- 21/02661/FULM Land to the East of Middlewood Close, Rufforth for the erection of 21no. dwellings and associated works: A revised drawing showed that the pumping station was now within the boundary of the site. Highways have now asked that the access road and parking area is adopted.
There will be S106 money for the school and playing fields.

Surface water will be taken away to the East of the site in the opposite direction to Middlewood Close. Yorkshire Water were still not objecting to the plans for foul water despite letters from the parish. It is their professional opinion that the discharge rates pumped from the 21 houses is not a significant addition. The PC position is that the system is currently inadequate but without further detailed evidence of exact timing and frequency of issues it will be difficult to progress further. The additional access to the rear of the school: Highways were prepared to put in an additional access off the extension to Middlewood Close but school governors and the Head were unhappy as there would be no direct line of vision to children entering or exiting at that point. School Governors thanked the parish council for the work they had put in to getting a rear access to the school.

- 21/01307/FUL Ash Farm Yard Bradley Lane Rufforth for storage of scaffolding (use class B8): Approved but conditions asked for by the PC were put in place that meant the barn could not be used for any other use class B use without a new planning application, that storage activity be kept within the building and hours of operation confined.
- 22/00126/FUL 9 Portal Road York for single storey side/rear extension to garage: this had been approved by CYC with conditions including the materials used.
- York Local Plan update: The York Local Plan had been postponed for a few weeks because of health issues of one of the Inspectors but a new date has been set.

066 Finance: Monthly report

a) The following payments were ratified after NM proposed them and MR seconded and all agreed:

Clerk: March salary + burial fees + back pay	£ 774.31
Clerk for last ¼ expenses	£ 145.97
HMRC for last ¼ PAYE	£ 121.18
Clerk for renewal of Brightpay	£ 70.80
AJT Garden Services for Grass Cutting	£ 170.00

The following payment was agreed to be paid:

YLCA Subs	£ 421.00
HMRC for last ¼ PAYE	£ 121.18

b) Payments Received:

Invoice 252 for child NBG plot	£ 450.00
Invoice 254 for 1 NBG plot + 1 interment	£1200.00
Ward Grant for Allotment Shed	£5000.00
Invoice 255 Interment fee.	£ 400.00
VAT reclaim	£1067.70
CYC Double taxation payment	£ 660.00

c) Funds Available: £4113.26

067 Burial Grounds:

a) Report on Burials: There was to be a purchased plot NBG burial on 14 April and an NBG ploy and interment on 19 April.

b) Maintenance in Burial Grounds: HB had treated all the benches with teak oil,

- 068 Website:** Planning Applications were now going on the website. JF asked that in future newsletters go on there also, this was agreed.
- 069 Rufforth:**
- Parish Garden: PR and JW had met with neighbouring residents and agreed the boundary. Residents will erect a low fence on their side of the boundary.
 - Allotments: There was now a fence around the allotments, and top soil back on the allotments in piles ready to be spread out. The council were awaiting an update from Dave Meigh.
- 070 Knapton Recreational Field, Play Area:**
JF reported that the planning decision was due shortly. NM and JF were looking into problems residents were having with parking. JF and NM would write to residents that had separately emailed the Parish Council about parking to explain what they could do through CYC. NM would draft the letter.
- 071 York Community Woodland:** No further update.
JF would send Cllr Paula Widdowson an email asking for a contact name from Forestry England.
- 072 Jubilee Celebrations:** Thursday 2 June 2022 at 3pm this would be a grand afternoon tea party.
- 073 North Yorkshire Police, Fire & Crime Commissioner Meeting 26 May 2022 6.30 – 7.45pm:** The Clerk would check that this was on Zoom and circulate details and whether attendees had to register. To go on next agenda.
- 074 Representatives' Reports:** To receive reports on meetings councillors have attended:
- a) Rural West York Team and residents Forum Meetings: AH is trying to arrange a meeting and to get James Gilchrist to attend.
 - b) York Branch Yorkshire Local Councils Association: There was a meeting coming up and around the same time a Parish Charter liaison meeting.
 - c) Yorwaste Liaison Group: The last meeting was on 30th March, minutes have been circulated. The number of vehicle movements were in line with projected figures. The path to the bench on the hill had been completed by Yorwaste and they would cover the cost. The clerk would thank Kevin Smith on behalf of the council.
 - d) Rufforth Playing Fields Association: MR had circulated the minutes from the last meeting. Helen Lawrie was stepping down and Craig Hurst would soon be stepping down as Chair.
- 075 Minor Matters and Items for the Next Agenda:** JF spoke of a planning issue in Knapton involving a dog recreation field. Residents were suffering from dog walkers using this very early in the morning using whistles and dogs barking. JF would talk to the resident who was in contact with CYC over this issue.

JW asked for the pond on the next agenda but the Jubilee could come off, JF asked for Knapton Parking on the next agenda.
A resident thanked the Ward Councillors for the grant towards new floodlights for the tennis club.

058 Date of next meeting: Monday 9 May 2022 in Rufforth Village Hall starting at 7.30 p.m. This would be the Annual Meeting of the Parish Council

PR thanked all for attending and closed the meeting at 9.45pm.

Signed_____ Date_____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751
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